



## NOTICE OF SPECIAL GENERAL MEETING

TUESDAY 13<sup>TH</sup> DECEMBER 2022 at 10am

BETHANIA COMMUNITY CENTRE, STATION ROAD, BETHANIA, 4205

### AGENDA

1. Open meeting:
2. Present:
3. Apologies:
4. Business of Meeting: To approve the following Special Resolutions: -
  - a) Moved by Roger Marshall, Seconded by Noel Wright *“That members of Associated Residential Parks Queensland Inc. resolve and agree to amalgamate with Manufactured Home Owners Association Inc. and to adopt a single set of proposed rules and to elect interim officers for the new Association”.*
  - b) Moved by Noel Wright, Seconded by Roger Marshall *“That, subject to approval from The Office of Fair-Trading Queensland, this meeting agrees to adopt a Constitution and Operating Rules.” A copy of this document is available on our web site. [arpq.org.au](http://arpq.org.au).*
  - c) Moved by Noel Wright Seconded by Roger Marshall *“That the Interim Officers of the new Association shall be President – Roger Marshall, Vice President – Errol Way, Secretary – Maggi Wayne, and Treasurer – Wim Saarberg. Further, “That all the current Committee Members of both Associations shall form the Interim Committee of the new Association”.*
  - d) Moved by Roger Marshall, Seconded by Noel Wright *“That the name of the merged Association shall be: - **Queensland Manufactured Home Owners Association** with the following alternative names to be submitted to The Office of Fair-Trading Queensland:
    - *Manufactured Home Owners Association Queensland*
    - *Residential Parks Home Owners Association”.**
5. Close meeting.

**Note: Only financial members of the ARPQ will be eligible to vote on the resolutions put to the meeting. Click here <https://arpq.org.au/membership/> if you are yet to renew your membership for 2022-23 or contact us on (07) 3040 2344**

## **A MESSAGE FROM THE PRESIDENT:**

The Management Committees of both **Associated Residential Parks Queensland Inc. (ARPQ)** and **Manufactured Home Owners Association Inc. (MHOA)** have agreed and resolved to recommend to their members that the two Associations should amalgamate and form one new organisation.

The rationale used in arriving at this decision is attached for your information.

To achieve this merger we have now called a **Special General Meeting** of ARPQ members on **Tuesday 13<sup>th</sup> December 2022** to approve the following:-

1. Pass a motion agreeing to the proposed merger
2. Agree to a name for the new Association.
3. Agree on a constitution for the new entity subject to approval by the Office of Fair Trading
4. Elect an Interim Committee to manage the new Association until such time as a duly elected Committee can be formed

A Notice calling the Special General Meeting is attached along with a Proxy Form.

Regards

Roger Marshall (President)

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## **RATIONALE:**

In support of the decision of your Management Committee to propose to the ARPQ membership the notion that we should amalgamate with the MHOA, we provide for your information the following rationale and reasons underpinning this decision.

Immediate increase in members resulting in:

- Greater credibility in our advocacy efforts with Government

Opportunity to expand the number of Committee Members which will:

- Provide a greater depth of experience and knowledge to allow more timely advice and support to Members requiring assistance; and
- New and innovative ideas for advocacy for the betterment of home owners and legislated consumer protections.
- Provide a larger pool of human resources to carry out the important work currently performed by both Associations.

## **PRACTICAL COST SAVING BENEFITS:**

- Reduce the time and expense currently spent by both organisations competing for members
- One Secretariat
- One membership promotion
- One membership data base
- One accounting system
- One bank account
- One web site
- One Advice and Assistance Service

## HOW TO VOTE:

You may vote on the 4 motions by either of the following means:

1. Attend the Special General Meeting at Bethania Community Centre and vote in person
2. Fill out the attached Proxy Form and email to the ARPQ Secretary at [secretary@arpq.org.au](mailto:secretary@arpq.org.au) or post to ARPQ P.O. Box 1124, Park Ridge, Qld. 4125; to be received prior to the commencement of the meeting.

## THE PROPOSED CONSTITUTION:

The proposed Constitution has been developed by modifying the Model Rules set out by the Queensland Government, to suit the particular needs of an organisation developed to assist Manufactured Home Owners living in Residential Parks. Because it is somewhat lengthy, it cannot be attached to copies of this notice. It is however available for viewing on the ARPQ Website (<https://arpq.org.au>) or a copy will be emailed or posted to members by the Secretary upon request.

## WHAT HAPPENS NEXT?

If Members of both associations agree to the merger of the two associations, then:

- a) An application to amalgamate is lodged with the Office of Fair Trading
- b) This will contain the suggested name of the new association, the suggested Constitution and the names of the elected Officers.
- c) If amalgamation is approved by the OFT, the Interim Committee, consisting of all current members of both associations' committees, will complete the amalgamation process by combining the present duplication of services into single services for the new association. These will consist of:
  - A single bank account
  - A single new Website
  - A single register of members
  - A single Advice and Assistance Service
  - A single stronger advocacy voice in dealings with Government and other stakeholders.

## PROXY FORM

### Associated Residential Parks Queensland Inc.

*(You may appoint the President, Roger Marshall, or any other person who will be in attendance at the meeting at the Bethania Community Centre on 13 December 2022, to act as your Proxy.)*

I, \_\_\_\_\_ of \_\_\_\_\_ being a member of the association,

appoint \_\_\_\_\_ as my Proxy to vote on my behalf at

the special general meeting of the association, to be held on the 13th day of December 2022 and at any adjournment of the meeting.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Signature

***This form is to be used for/or against [strike out whichever is not wanted] the following resolutions —***

**MOTION (a)** Moved by Roger Marshall, Seconded by Noel Wright *“That members of Associated Residential Parks Queensland Inc. resolve and agree to amalgamate with Manufactured Home Owners Association Inc. and to adopt a single set of proposed rules and to elect interim officers for the new Association”.*

**FOR / AGAINST**

**MOTION (b)** Moved by Noel Wright, Seconded by Roger Marshall *“That, subject to approval from The Office of Fair-Trading Queensland, this meeting agrees to adopt the Constitution and Operating Rules as presented”.*

**FOR / AGAINST**

**MOTION (c)** Moved by Noel Wright, Seconded by Roger Marshall *“That the Interim Officers of the new Association shall be President – Roger Marshall, Vice President – Errol Way, Secretary – Maggi Wayne and Treasurer – Wim Saaberg.*

*Further, “That all the current Committee Members of both Associations shall form the Interim Committee of the new Association”.*

**FOR / AGAINST**

**MOTION (d)** Moved by Roger Marshall, Seconded by Noel Wright *“That the name of the merged Association shall be **Queensland Manufactured Home Owners Association***

with the following alternative names to be submitted to The Office of Fair Trading:

- *Manufactured Home Owners Association Queensland*
- *Residential Park Home Owners Association*

**FOR / AGAINST**

***Please return the completed form to the Secretary prior to the commencement of the Special General Meeting by email to [secretary@arpq.org.au](mailto:secretary@arpq.org.au)***

*or by post to ARPQ, Box 1124, Park Ridge, Qld. 4125*

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